

LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING
SEPTEMBER 7, 2016
MINUTES

The Logan-Cache Airport Authority Board convened in a regular session on September 7, 2016 at 7:30 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

ATTENDANCE

Members of the Airport Authority Board in Attendance:

John Kerr – Chairman
Craig W Buttars – Cache County Executive
Val K. Potter – Cache County Council
H. Craig Petersen – Logan City Mayor
Jeannie F. Simmonds – Logan City Council
Gar Walton
Bill Francis

Members of the Airport Authority Board Absent:

Also in Attendance:

Lee Ivie - Airport Manager
Matt Bunnell – Utah State University
Aaron Dyches – Utah State University
Andreas Wesemann – Utah State University
Scott Weaver – Leading Edge Aviation
Kim Hall – Leading Edge Aviation
Nate Gnehm – Mountain Ridge Helicopters
Bryan Congdon – Harris Air
Brady Hansen – Logan City Fire Department
Zan Murray – J-U-B Engineers
Clayton Gefre – Herald Journal
Scott Tripp
Janeen Allen

CALL TO ORDER

Chairman John Kerr called the meeting to order at 7:29 a.m.

ITEMS OF BUSINESS

Approval of Minutes

Because the minutes of the previous meeting were not completed in time for review, Kerr postponed their approval until the next meeting.

ITEMS FOR DISCUSSION

Manager's Report – Lee Ivie (Attachment A)

Ivie presented his report which is part of these minutes as "Attachment A."

Operations Committee Chair

Kerr said it is time to activate the Operations Committee which has been inactive several years. He announced that Scott Weaver of Leading Edge Aviation will chair the committee.

Hangar Lease Request – J5 (Attachment B)

Ivie said there are two proposals for hangars, one of which is part of these minutes as "Attachment B." The first request is by Bahman Sadeghi for space J-5 which is adjacent to Taxiway Juliette. The proposed size will be 100' x 120'. Ivie said there is a spring near the hangar space which Mr. Sadeghi will have to channel into the drainage system installed by the airport about a year and a half ago. Mr. Sadeghi is aware of the additional cost to channel the stream. There will also be a one-time impact fee of approximately \$3,000 for utilities including water and sewer.

Petersen asked if this request comes from a corporation. Ivie said that the individual submitted the request, but he is part of a corporation. Scott Tripp, attending to represent Mr. Sadeghi confirmed that it is a personal corporation based in Florida and California looking to bring in two different companies in Cache Valley. He is an international distributor of liquids and believes Cache Valley is a good point for shipping to the West Coast.

ACTION: Motion was made by Potter and seconded by Francis to approve the hangar lease request for space J-5. The vote in favor was unanimous, 7-0

Ivie read the letter for the second request by David H. Whitbeck for space F-10. The size would be 50' wide x 40' deep and would be similar to the hangar at F-8 with electricity and heat, but no plumbing. The purpose will be to store a single engine airplane which will be purchased after the hangar is completed. Ivie said there is also an issue with surface water in that area that will need to be drained. Francis asked if that should be the responsibility of the Airport Authority or the hangar owner.

Discussion followed centered on what needs to be done in that area for drainage and who should be responsible to pay for it. Ivie said he would prefer to see the issue resolved before the hangar is put in. Potter and Francis agreed that the drainage problem should be resolved

before the board approves the hangar request.

It was agreed that the space would be secured for Mr. Whitbeck and the approval of the request will be tabled until the board receives more information on the drainage issue.

Mountain Ridge Helicopters – Nate Gnehm (Attachment C)

Gnehm presented some safety concerns they have with certain construction operations at the airport. These concerns were addressed in a letter which is part of these minutes as “Attachment C.”

Gnehm stated that since the last meeting where these concerns were first raised, he had a very close call with a cement truck which came within 30 feet of his helicopters’ spinning blades. He and other signers of the letter have come up with some possible solutions and asked for feedback from the Airport Authority Board. They include:

- Preconstruction meetings with hangar owners and construction crews identifying safety hazards and proper operating procedures
- Yellow Caution warnings painted on the surface where Taxiway Juliette and the ramp meet
- Trained supervisors escort construction workers on and off the airport
- Construction equipment required to be taken down at night
- Placement of strategic safety hazard signs
- Implementation of card access in place of keycode access
- Moving vehicles required to have flags and lights so they can be seen by aircraft

Kerr expressed appreciation to this group for raising the concerns and said these suggestions are a great starting point for the Operations Committee to address. Weaver said he will review them with the committee and come up with recommendations to present to the board for approval.

Simmonds suggested having all parties involved in operations at the airport go through a thorough review of their individual responsibilities and procedures during construction. Potter asked for a progress report at the next meeting.

Ivie said he has had meetings with the contractor telling them that he must be notified 24 hours in advance of any activity so he can put barricades in place and be there to monitor all the activity taking place. He also notified the contractor that all lifts must be lowered at night. Ivie also noted that they will be having preconstruction meetings before the two hangars in that area go up.

Francis noted the road in that area is meant for vehicle traffic and not just airplanes and helicopters, and that technically, helicopters should be taken out to a helipad.

Ivie pointed out the difference between a taxilane and a taxiway. Taxilanes are accessible to ground vehicles and aircraft. The area in question has a lot of both.

Committee Reports

Audit & Finance – Craig Buttars

No report

Operations Committee

No report

Capital Improvements - Bill Francis

No report

Economic Development / Public Relations – Gar Walton

No Report

Open Items (Attachment D)

Andreas Wesemann updated the board of some upcoming events at the airport:

- September 20th – Girls in Aviation Day for local middle school and high school girls (50 to 75 girls have been invited)
- First week of October – SafeCon Regional Intercollegiate Flying Association Competition. Hosting 35 to 40 aircraft and 150 contestants from schools in Montana, Colorado, and Utah.
- October 7 – Career Fair to showcase aviation businesses, etc.

Next Meeting

October 5, 2016 at 7:30 a.m.

Adjournment

The meeting adjourned at 8:21 a.m.

**LOGAN – CACHE AIRPORT AUTHORITY BOARD
SEPTEMBER 7, 2016**

ATTACHMENT A



August 2016 Manager's Report

1. Current AIP Projects.

- a. **State Project #179715 Reconstruct Runway 10/28- Preventive Maintenance on Runway 17/35 & connecting Taxiways.** Runway 10/28 is scheduled to reopen on September 3rd once the runway has been painted. A second application of paint will have to be sprayed on a later date. Runway 17/35 is scheduled for closure on the week of September 12th through the 17th for fog sealing and restriping. Taxiways B, D, and A1 through B5 will receive a fog seal coat and new paint during this same week. Like Runway 10/28 these surfaces will need to have a second coat of paint sprayed at a later date. On September 12th both runways will be closed in order to remove old pavement between the runways. A letter addressing this schedule has been sent to the airport users.
- b. **FAA Project #3-49-0016-028-2016 Taxiway C & Northwest Ramp Rehabilitation.** A grant of \$275,039 for the design phase of this project was signed on August 16th. This project was originally slated for 2017 but because of the estimated cost of the project the FAA suggested that it be broken into two phases 1) design and 2) construction. The construction phase will take place in 2017. The estimated cost of the project is 2.7 million dollars, and we will need to cover 5% of those costs.

2. Buildings, Grounds, and Vehicle Maintenance.

- a. Mowing operations will probably extent into October this year due to all of the construction at the airport. I haven't had enough time to keep the mower operating every week and there are areas that will need a final cutting before we turn the tractor back in to Valley Implement.
- b. The Southwest Gate that services the old hangar area at the airport had a new operator installed to replace the one that was nearly thirty years old. The gate has been operating fine until the last week in August when the photo eye that senses vehicle movement malfunctioned. Replacement parts were ordered and we expect the gate to be back in service by the 2nd of September.

3. FAA Part 139 Safety Update.

The snow & ice removal plan for our airport had to be revised to conform to changes in the NOTAM reporting system. We will no longer be submitting a MU value when reporting friction brake tests on the runway. Instead information about contaminant, depths of contaminant, and the percentage of surface covered by contaminant will be entered into the system and a numerical code will be affixed to the report. On another related topic, September is the month we are required to review snow removal operations at the airport in preparation for the coming season. Those persons involved in snow removal ops receive recurrent training this month.

4. MV-22 Osprey Testing Operations.

MV-22 Osprey operations are scheduled to be finished before Labor Day weekend. Saturday August 27th we had an open house at the airport for those interested in walking through the aircraft. The open house was from 1:00 to 4:00 p.m. and there was a steady line of people for the entire three hours.

5. Airport Emergency Plan Review

On August 22nd a review of the airport emergency plan was conducted at Logan City Hall. The different agencies of the community who provide services for emergency operations were represented at the meeting. There were quite a few changes discussed that needed to be made to our current plan, and Brady Hansen is in the process of making those changes. Once I receive the updated plan from Brady I'll have to submit it to the FAA Office in Seattle for their approval.

LOGAN – CACHE AIRPORT AUTHORITY BOARD
SEPTEMBER 7, 2016

ATTACHMENT B

8/8/2016 – Written Proposal Statement

To whom it may concern;

Bahman Sadeghi would like to build a hangar at the Cache Valley Airport.

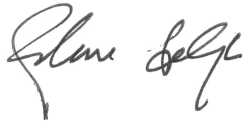
The hangar would be to house is Gulfstream G150, and/or a Challenger 300 and a future Bell 505 helicopter.

The hangar would be located at section J-5

The hangar would be approximately 100 X 120 feet.

For questions about the build process and Mr. Sadeghi's wishes please feel free to contact Adam Tripp with Coldwell Banker Gold Key Realty at 435-294-2445 or Adam@CacheValleyAgent.com

Thank you for your consideration.,

A handwritten signature in black ink, appearing to read 'Bahman Sadeghi', with a stylized, cursive script.

Bahman Sadeghi

**LOGAN – CACHE AIRPORT AUTHORITY BOARD
SEPTEMBER 7, 2016**

ATTACHMENT C

We would like to thank you for all you do in keeping Logan Cache Airport running smoothly. We understand that there are many operators utilizing the airport and with the growth and expansion of the airport we would like your guidance in how to best handle some growing safety concerns. First we would like you to all know that we are excited for the growth and expansion here at the airport. It benefits all of us and boosts the local economy.

Our main concern is how safety issues are handled when brought to the Airport Manager and Board Members. Safety should be the goal of everyone at the Logan Cache Airport. We need to work together to come up with solutions to concerns when they arise. We would like some guidance on how to best make this happen.

Some of the safety issues that we have tried to address are the way construction happens on the airport, (mostly from lack of training or supervision). We understand that it necessary and at times will be an inconvenience and cause delays. People that come on to the airport should be properly trained or escorted so that the safety of people operating aircraft is never in question. Vehicles should be equipped with radio flags and lights when applicable.

Another concern we have is with security. By having a key pad, the code is easily given to friends, workers and others. Which allows many individuals access to the airport that do not belong behind the gated area. Once they go through the gate they have the potential to access movement areas and could easily end up on a runway or taxiway and become a safety hazard for aircraft operating on the airport.

We have had FAA inspectors from neighboring FSDOs here on business that have expressed concerns with the above mentioned safety issues. Our major goal as operators on the airport is to know that we are operating in a safe and secure environment.

Matt Smith

Nate Gnehm

Aaron Dyches

Matt Bunnell

ATTACHMENT D

Janeen Allen - Girls in Aviation Day and more!

From: Professor Baron Wesemann <andreas.wesemann@usu.edu>
To: "janeen.allen@cachecounty.org" <janeen.allen@cachecounty.org>
Date: 9/7/2016 10:22 AM
Subject: Girls in Aviation Day and more!
Attachments: GIAD 2016 Poster 2.docx

Janeen:

Here are my notes from today's presentation.

1. The new USU Chapter of Women in Aviation International will host it's first Girls in Aviation Day this Saturday, September 10th, from 0830 to 1300 at the Logan-Cache Airport. Girls ages 8-21 will be able to eat a free breakfast at Leading Edge, tour dozens of airplanes on the ramp, and then participate in activities in the USU hangar before a group photo at 1300. Guest speakers have been invited and we look forward to showcasing aviation to these youth, and introduce them to our airport, the USU program and motivate them towards careers in aviation. (see attached flyer-pass on to any interested individuals and organizations)
2. Our Region 1 SAFECON (flight competition) will be held October 2nd - 6th. 5 schools have committed and will arrive over Saturday and Sunday. There will be some interruptions to normal traffic flow during the landing and message drop competitions, and there will be "men and equipment" near the runway during this week for judges. There will also be chalk lines on the runway for the landing practices and competition. USU is excited to host this event for the first time and we appreciate the support from the board and Leading Edge during the week. Please come out and support this event when you are able. If you are interested in attending the banquet, tickets can be purchased from Andreas Wesemann@usu.edu.
3. USU will host the second annual Career Fair on Friday, Oct 7th. We expect a dozen airlines, maintenance and military recruiters to attend from 1000-1700. High school students will also be invited to stop by in the afternoon.

BARON

Andreas Wesemann
Assistant Professor, Aviation Technology
Director, Professional Pilot Program
6000 Old Main Hill
Logan, Utah 84322-6000
435-797-0680

